



METROPOLITAN EDUCATION DISTRICT
 760 Hillsdale Avenue
 San Jose, California 95136

June 24, 2009
Governing Board Meeting Agenda

If you would like to address the Board on any item on this agenda, please complete the **Request of Visitors** form located near the entrance of the meeting room and hand it to the Superintendent. On the form, please list the agenda item(s) you would like to speak to. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to three minutes. Those speaking on items **not** on the agenda will be recognized by the Chair under **Public Comments**. The Board shall limit the total time for public input on each item to 20 minutes (BB 9323).

Special Accommodations

Individuals who require special accommodation should contact the Superintendent's Office at (408) 723-6464 at least two business days before the meeting date.

This agenda and approved minutes of Board meetings may be viewed and printed from the Internet: www.metroed.net

REGULAR MEETING

Date: June 24, 2009
 Time: 7:00 p.m.

LOCATION

CCOC Auditorium
 760 Hillsdale Ave.
 San Jose, CA 95136

- | | |
|---|---|
| I. CALL TO ORDER/ROLL CALL | (Rich Garcia) |
| Frank Biehl
Cynthia Chang
Diane Gordon | Jim Canova
Richard Garcia
Marsha Grilli |
| II. PLEDGE OF ALLEGIANCE | (Rich Garcia) |
| III. ADOPT AGENDA | (Rich Garcia) |
| IV. RECOGNITIONS | (Rich Garcia) |
| A. Acknowledgement of Visitors
B. Acknowledgement of Honors and Awards <ul style="list-style-type: none"> • Recognition of Individuals who have "Raised the Bar!" | |
| V. STUDENT REPORTS | (Rich Garcia) |
| A. CCOC Student
B. MAEP Student | |
| VI. SPECIAL ORDER OF BUSINESS | (Paul Hay) |

The Superintendent will update the Board on special projects or may request that individuals be allowed to present an item out of order on the agenda to accommodate their schedules.

VII. PUBLIC COMMENTS

Members of the public may address the Board on any subject not on tonight's agenda; however, provisions of the Brown Act (Government Code 54954.2(a) and .3) preclude any action. As an unagendized item, no response is required from the Board or District Staff and no action can be taken; however, the Board may instruct the Superintendent to agendize the item for a future meeting. When your name is called, please come to the podium, state your name and address for the record, and limit your remarks to three minutes.

VIII. APPROVAL OF MINUTES

(Rich Garcia)

1. Action Item: Approval of [Minutes](#) of Regular Board Meeting on June 10, 2009.

IX. CONSENT CALENDAR (ACTION)

All matters listed under the Consent Calendar and marked with an *asterisk are considered by the Governing Board to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the Board considers the motion, unless members of the Board or the Superintendent request specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: The Superintendent recommends approval of Consent Calendar items *2 through *11.

BUSINESS AND FINANCIAL FUNCTIONS

- *2. Consent Item: Approve Monthly [Warrant](#) Approval List (Dan Gilbertson)

Recommendation: That the Governing Board approve the following warrant registers: #62002494-#62002530, dated June 3, 2009; #62002531-#62002559, dated June 4, 2009; #62002560-62002606, dated June 9, 2009; #62002607-#62002690, dated June 12, 2009; #62002691-#62002740, dated June 16, 2009.

- *3. Consent Item: [Approve District](#) Designated Official Signers for FY 09-10 (Paul Hay)

Recommendation: That the Governing Board approve the list of administrators who are authorized to sign official forms and contracts on behalf of the District effective July 1, 2009.

- *4. Consent Item: [Approve Donations](#) (Dan Gilbertson)

Recommendation: That the Governing Board accept the donations on behalf of the district.

- *5. Consent Item: [Call for Bids](#) for Building 300 Modernization and Program Reconfiguration)

Recommendation: That the Governing Board authorize the Superintendent to Call for Bids for the CCOC building 300 Cycle 1 and 2 reconfiguration and modernization project, award the bid and enter into a construction contract with the lowest responsible bidder.

- *6. Consent Item: [Approve MOU](#) for Financial System & Network Support Services (Regional Technology Center, Santa Clara County Office of Education) (Paul Hay)

Recommendation: That the Governing Board approve the Memorandum of Understanding with the Santa Clara County Office of Education for annual services provided by the SCC Regional Technology Center.

*7. **Consent Item: [Approve 2009-10 Schedule of Fees \(Paul Hay\)](#)**

Recommendation: That the Governing Board approve the revised MetroED Schedule of Fees for 2009-10.

PERSONNEL FUNCTIONS

*8. **Consent Item: [Classified Personnel \(Dan Gilbertson\)](#)**

Recommendation: That the Governing Board approve the one assignment transfer election.

*9. **Consent Item: [Administrative Personnel \(Dan Gilbertson\)](#)**

Recommendation: That the Governing Board approve the two assignment changes/temporary out of class elections and the resignation election.

INSTRUCTIONAL AND STUDENT FUNCTIONS

*10. **Consent Item: [ROCP Course Review and Recertification \(John Fox\)](#)**

Recommendation: That the Governing Board review the information regarding the ROCP courses listed and approve the courses for ROCP recertification.

*11. **Consent Item: [Authorize the CCOC Director to sign and approve Work Experience Training Agreements \(John Fox\)](#)**

Recommendation: That the Governing Board delegate authority to the Director of the Central County Occupational Center to sign and approve Community Classroom Training Agreements and Cooperative Vocational Education Training Agreements.

END OF CONSENT ITEMS

XV. INFORMATION ITEMS

12. **Information Item: [State Budget Update \(Paul Hay\)](#)**

Recommendation: That the Governing Board receive and review the state budget information provided by this Board item.

END OF INFORMATION ITEMS

XVI. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

13. **Action Item: [Second Reading & Adoption: BB9323: Meeting Conduct \(Paul Hay\)](#)**
Recommendation: That the Governing Board adopt the changes to BB9323 regarding Meeting Conduct.

BUSINESS AND FINANCIAL FUNCTIONS

14. **Action Item: [Adopt Final 2009-10 Budget \(Public Hearing\) \(Paul Hay\)](#)**
Open--Public Hearing
Recommendation: That the Governing Board open the public hearing, accept public comment on the proposed 2009-10 budget, close the public hearing and adopt the proposed budget for fiscal year 2009-10.
Closed--Public Hearing
15. **Action Item: [Adopt Resolution #17-06-24-09, Authorizing Designated Management Personnel to Sign Orders Drawn Upon the Funds of the District for the FY 09-10 \(Paul Hay\)](#)**
Recommendation: That the Governing Board adopt resolution #17-06-24-09, authorizing the designated District employees to sign orders drawn upon the funds of the District effective July 1, 2009.
16. **Action Item: [Adopt Resolution #18-06-24-09, Authorizing \(1\) Budget Transfers and \(2\) use of Unbudgeted Income for Fiscal Year 2009-10 \(Paul Hay\)](#)**
Recommendation: That the Governing Board adopt resolution #18-06-24-09, authorizing budget transfers and use of unbudgeted income for fiscal year 2009-10.
17. **Action Item: [Adopt Resolution #19-06-24-09, Authorizing Designated Management Personnel to Sign Official Electronic Funds Transfer Forms of the District for FY 2009-10 \(Paul Hay\)](#)**
Recommendation: That the Governing Board adopt resolution #19-06-24-09 authorizing the specified individuals to sign all official electronic transfer forms on behalf of the District, effective July 1, 2009, and authorize the filing of said signatures with the County Controller's Office.
18. **Action Item: [Adopt Resolution #20-06-24-09, Authorizing the District to Purchase off Contracts Awarded by other Public Agencies \(Paul Hay\)](#)**
Recommendation: That the Governing Board adopt resolution #20-06-24-09, authorizing designated District officers to purchase commodities through contracts awarded by other agencies.
19. **Action Item: [Adopt Resolution #21-06-24-09, in support of Senate Constitutional Amendment 6 \(SCA 6\), which reduces the two-thirds requirement to pass a parcel tax \(Paul Hay\)](#)**
Recommendation: That the Governing Board adopt resolution #21-06-24-09 in support of a 55% voter approval limit for local parcel taxes.

20. **Action Item: [Adopt Resolution #22-06-24-09](#), Regarding Uniform Public Construction Cost Accounting Act (Keiko Mizuno)**
- Recommendation: That the Governing Board adopt resolution #22-06-24-09 to be subject to the Uniform Public Construction Cost Accounting Procedures.
21. **Action Item: [Adopt Resolution #23-06-24-09](#) approving the Informal Bidding Procedure (Keiko Mizuno)**
- Recommendation: That the Governing Board adopt resolution #23-06-24-09 approving the Informal Bidding Procedure.
22. **Action Item: [Approve Out of State Travel](#) (John Fox)**
- Recommendation: That the Governing Board approve the out of state travel for two CCOC instructors and four gold medal winners to SkillsUSA Nationals competition.

PERSONNEL FUNCTIONS

--None--

INSTRUCTIONAL AND STUDENT FUNCTIONS

--None--

XVII. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

Superintendent Paul Hay and the MAEP and CCOC Program Directors will have recent significant information to present to the Governing Board on topics not on the agenda.

- Oral Report: CCOC Director John Fox
- Oral Report: MAEP Director Sylvia Karp
- Oral Report: MetroED Superintendent Paul Hay

XVIII. BOARD COMMENTS

(Rich Garcia)

Individual Board members may report on: visits to schools, programs, conferences, meetings attended and/or items of interest to the public. A board member may wish to express a concern or observation about a topic not appearing on the agenda, or request items to be scheduled on a future agenda.

XIX. OTHER MEETINGS

Regular Meeting, August 19, 2009	Closed Session	6:00 pm
	Open Session	7:00 pm

XX. ADJOURNMENT

(Rich Garcia)

* * * * *
